Donation of Library Materials Library material donations are accepted as space and processing allows. The Director shall accept or reject the gift of library materials. Gifts shall be accepted only with the stipulation that the library will use them as it sees fit. The Director or designated staff member shall have the responsibility to issue documentation of library materials gifts for tax purposes. The materials may be added to the collection based on collection development needs, sold, or distributed freely to the community. Best efforts will be made to place old or worn materials where they can be recycled. If you would like to donate materials to the library, please contact Amina Chaudhri, Library Director at 845-528-3242