

## Putnam Valley Library Trustee Meeting Minutes

March 20, 2023

Trustees present: Terry Raskyn, Leslie Martin. Ginger Lefurgy, Janet Dolot, Marilyn Power, Jodi Carlson.

Trustees absent: Cori Madrid, Elizabeth Appel.

1. Minutes for the February meeting were unanimously approved; Leslie moved and Ginger seconded the motion.

2. Leslie presented the Treasurer's report.

3. Old business:

The Board approved the contract for Thermodynamix to service the HVAC system, with an added request that options to control the thermostats be discussed, with a preference for an internet controlled system. Marilyn moved and Janet seconded the proposal; the vote to approve was unanimous.

The McNaughton contract was renegotiated at a lowered price; additional books will be purchased from other sources. Ginger moved and Jody seconded a motion to approve the change in the account. The vote was unanimous.

The library continues to seek grants and donations for the skylight replacement. The estimated cost for the skylight purchase and installation is \$76,000; more estimates are being sought for repair of the surrounding roof. Once estimates are in place the library will submit requests for building permits.

4. New business:

The library is seeking estimates for the services of an exterminator.

The library is reviewing its policy on use of the community room. A committee will be formed to review and revise the existing policy for privately sponsored events. Trustees will bring suggestions to the next Board meeting.

The annual report was presented; Trustees will email their approval or amendments to Terry.

A schedule was developed for presentations on the up-coming 259 vote. Meetings will be both in person and via zoom, and a button was added to the website to provide information to the public. The day before the vote, May 14, there will be a celebration of the library from 3 to 5 to bring attention to the vote.

5. Director's report

The library has been very active in presenting events and programs, including the first art display and opening since Covid, history programs, and a family concert. The Youth department finished

its Writers Workshop series, and is offering on-going story times on varied themes, as well preparing for a summer reading program. A range of educational programs continues into April.

The 3D printer is arriving soon and will be used for STEAM programming.

On a more somber note, a large oak tree uprooted over Oscawana Brook and into the parking lot during a wind storm. It has caused extensive damage to the fence and guard rail. The library immediately contracted for removal of the branches that blocked the driveway and for emergency barriers, and is in the process of contracting to make the necessary repairs to the fence and guard rail. A hemlock tree will also need to be removed, and all the work must take care to preserve the integrity of the bank and the brook.

The Trustees met for a special budget meeting on April 12 to review and approve the budgeted work of tree removal and repair to the fence and guard rail. Insurance will reimburse much of the expense. Ginger moved and Terry seconded approval of the proposed expenditure plan; it was unanimously approved.

Respectfully submitted,  
Marilyn Power