

Putnam Valley Library Trustees Meeting Minutes
February 22, 2022 via Zoom

Attendees:

Trustees: Leslie Martin, Ginger Lefurgy, Terry Raskyn, Cori Madrid, Janet Dolot, Beth Appel, Jodi Carlson, Marilyn Power

Library Director: John Faria

Assisting with Facebook recording: Cole Caulfield

1. The minutes for the January meeting were approved.

2. Joe Morris from Metro IAF, Gavin Gratson from Bloc Power, and Rich Yarolin from Thermodynamix made a presentation to the meeting about a proposed Heat Pump conversion of the library heating and cooling system. The library would be eligible both for a subsidy from NYSERDA for the transition away from fossil fuels and an incentive credit if the library's system can be used as a demonstration project for the community, with evaluations and workshops from Putnam Valley residents on the Heat Pump system. The speakers presented an estimated payment plan over a fifteen year period with both costs and savings for the library. The Board will evaluate the information and consider whether to pursue the conversion.

3. The Treasurer's Report was brief since the library's annual budget hadn't yet been approved. The library had received the first of its two annual payments from the town, as well as the annual Singer grant.

4. The Directors Report:

The vacation time policy in the Handbook needs clarification. Information will be provided to the Board about potential equity adjustments in accrual rates.

The annual budget is in process.

Some corrections were needed to the paperwork for the construction grant for the skylight and roof repair, and it was noted that a building permit will be needed for the work. No further progress has been made in fund raising to this point.

Active Shooter Training is being planned with the Putnam County Sheriff's Office.

The library is planning to add Scanner Services for patrons, with a charge of \$1.00 for the first page and .50 cents for each additional page.

At the suggestion of a patron the library is considering starting a Fishing Rod Loaner Program in conjunction with the New York State Department of Environmental Conservation.

The Library has posted the Part-Time Library Clerk Position.

5. New Business:

A Passport Day is scheduled for March 26.

The Board consulted with the library staff about the continuance of masking in the library. The staff requested that masking continue for now, noting that the policy may change as circumstances allow.

The Board is considering whether it is now appropriate to reintroduce rentals of the community room, which were suspended because of the pandemic. The room is in need of sprucing up. Leslie will contact Home Depot to see if they are offering grants that could be used to renovate the room.

The Board went into Executive Session to discuss the terms of the Director's departure and plans to hire a new person. The final paycheck for outgoing Director John Faria was approved. Joan Stubbs and Sarah Antionette have been reinstated as co-acting Directors, with accompanying supplements to their salaries.

The next Board meeting will take place on March 21.

Respectfully submitted,
Marilyn Power