

Putnam Valley Library Trustee Meeting Minutes
October 17, 2022

Attendees:

Trustees: Leslie Martin, Terry Raskyn, Beth Appel, Ginger Lefurgy, Janet Dolot, Marilyn Power
Library Director: Katherine Reilly

1. Minutes from the September meeting were approved.
2. Treasurer's report: The library's finances are as expected and in balance. Committee members met with the Ameriprise financial advisor for a report on our funds.
3. A construction grant of \$58,731 was awarded for the replacement of the skylight. A dedicated bank account will be opened for these funds, with other funds deposited as they are raised for this project.
4. The Friends of the Library have been very active, providing candy and pumpkins for the Halloween party, and organizing a successful Putnam After Dark series of presentations.

5. Director's Report:

The library food pantry will be closing down due to cold weather.

The library participated in Town Day, promoting programs and issuing library cards. A fundraising raffle was held, with the prize a gift card donated by Club Fit.

The first monthly e-newsletter was sent out in early October, and the Assabet calendar for the web page will begin in November.

An application was submitted for an Ecological Restoration Grant for the stream bank.

The fundraising committee held its first meeting, has registered with NY Grant Scope, and has begun setting goals.

Two part-time library clerks have been hired.

6. New business:

Maintenance: A plumber is being consulted about poor water pressure and a lack of hot water in the Community Room. The snow removal contract for the upcoming winter months needs to be signed. A contract was approved to clear shrubbery from the library grounds.

Personnel policy was amended to provide one floating holiday for employees whose schedule doesn't include official holiday dates.

The 2023 proposed budget was reviewed.

7. Adjournment

The next meeting of the Board of Trustees will be on November 21

Respectfully submitted,
Marilyn Power